

DETACHMENT "H"

17 August 1971

STANDARD OPERATING PROCEDURE

H-50-3 This SOP supersedes H-50-7 dated 14 January 1970 and replaces H-50-3 dated 1 March 1971.

MISSION BRIEFING AND DEBRIEFING PROCEDURES

1. PURPOSE: To outline the procedures and to designate who will attend briefings and debriefings for training, maintenance and operational missions.
2. SCOPE: The provisions of this SOP are applicable to all personnel involved in mission briefing and debriefing.
3. RESPONSIBILITY: The Director of Operations is responsible for insuring adherence to this SOP.

4. PROCEDURES:

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- a. The Director of Operations or his authorized representative and/or the Detachment Commander will monitor all briefings and debriefings, and will conduct all briefings and debriefings of flights involving [REDACTED] personnel.
- b. The [REDACTED] Commander or Operations Officer will conduct all briefings and debriefings of flights involving [REDACTED].
- c. The established briefing/debriefing format will be used for all flights.
- d. No instructions or special requests will be passed to the pilot without prior permission of either the Detachment Commander [REDACTED].
- e. All mission briefings and debriefings will be tape recorded. Tape disposition will be in accordance with SOP H-50-8.

5. ATTENDANCE:

- a. Briefings will be attended by the following personnel:

(1) Mission pilot

(2) Director of Operations or his authorized representative and/or the Detachment Commander.

*(4) Chief of Maintenance and/or crew chief.

	ACT	INFO
DFA		
PLANS		
D/TECH		
OVC		
MD	✓	✓
WS		✓
INTEL		✓
AS		
COMMO		✓
CG		✓
FILE		✓

(5) Flight Planner.

*(6) Weather briefing officer.

*(7) [REDACTED] Mobile Control/IP, whenever possible.

** (8) Security representative.

*(9) Any maintenance and/or equipment specialist as required by the nature of the mission flown.

(10) Other personnel, at the discretion of the Detachment Commander/Director of Operations.

b. Debriefings will be attended by the following personnel:

(1) Mission pilot.

(2) Director of Operations or his authorized representative and/or the Detachment Commander.

(3) [REDACTED] Debriefing Officer.

(4) Flight Planner.

*(5) Weather Officer.

*(6) Chief of Maintenance and/or crew chief.

*(7) Engine representative.

*(8) Auto-pilot/Tracker representative.

*(9) Special Equipment representative.

*(10) Life Support representative.

(11) Avionics representative.

** (12) Intelligence Officer.

** (13) Security representative.

(2)

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NOTE: * Personnel so identified will be present during non-sensitive portions only.

** Personnel so identified will be present for operational missions only.



/ Detachment Commander

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